



Reopening & Safety Guidelines

FAIR WIND CRUISES, KONA SUNRISE CHARTERS, AND KEAUHOU BOATING LTD commercial snorkel vessels in Kona, Hawaii (in this document all vessels will be represented by the name of FAIR WIND CRUISES, as they are all managed and owned by the same owners) These guidelines may change as CDC's recommendations evolve.

Reopening Guidelines:

As part of the federal government's reopening guidelines employers have been asked to develop and implement appropriate policies, in accordance with Federal, State, and local regulations and guidance, and informed by industry best practices, regarding:

- Social distancing and protective equipment
- Temperature checks
- Sanitation
- Use and disinfection of common and high-traffic areas

FAIR WIND CRUISES will monitor workforce for symptoms associated with COVID-19.

- Will not allow symptomatic people to physically return to work until cleared by a medical provider.
- Policies and procedures for workforce contact tracing following employee positive COVID-19 test. FareHarbor reservation system will have contact information required for contact tracing and share with local public health staff and Hawaii DOH.

Company Guidance

FAIR WIND CRUISES will establish and implement policies and procedures that monitor employee health, reinforce healthy hygiene practices, establish social distancing, use of personal protective equipment (PPE), and ensure vessels and facilities are appropriately cleaned and disinfected.

These policies and associated procedures are incorporated into existing company health and safety policies and vessel operations.

Monitoring Employee Health

FAIR WIND CRUISES has developed health screening procedures for employees, to identify symptoms of, and exposure to, a respiratory illness.

Implement continuous employee self-monitoring protocols for symptoms and temperature measurement to identify when employees are starting to exhibit symptoms:

- If employees feel sick, we will have them stay home.

- Employees need to self-isolate and inform supervisor immediately if they develop a fever (100.4 F / 38 C or higher), begin to feel feverish, or develop other signs or symptoms of sickness including coughing, and shortness of breath.
- If their condition worsens, they should contact their doctor.
- We will conduct temperature checks for employees reporting for work and departing from work.

FAIR WIND CRUISES has developed procedures to report and manage ill personnel, including crew members and passengers:

- Coast Guard Hazardous Condition reporting while underway.
- Protocols for employees who have been or may have been exposed to COVID-19 positive individuals:
 - Employees should stay home as per CDC guidance.
- Actions to be taken when crew member/employee tests positive:
 - If the employee is home, they will stay home until they get return to work authorization from their doctor.
 - If the employee becomes sick during the workday, they will be sent home immediately.
 - Surfaces in their workspace should be cleaned and disinfected.
 - FAIR WIND CRUISES will initiate Contact Tracing with local public health staff:
 - Compile Information on persons who had contact with the ill employee or passenger during the time the employee had symptoms and two (2) days prior to symptoms.
 - Others at the facility or vessel with close contact within six (6) feet of the employee during this time would be considered exposed.

Healthy Hygiene Practices

To reduce spread of respiratory infections including COVID-19, CDC recommends that companies encourage employees to:

- Perform recommended hand hygiene by washing hands often with soap and water for at least 20 seconds or using an alcohol-based hand sanitizer that contains 60 to 95% alcohol.
- Avoid touching eyes, nose, and mouth with unwashed hands.
- Crew will use face coverings and disposable gloves when in bar and food service. Also, when in close contact with customers more than 6', such as assisting customer with fitting snorkel masks.
- Cover mouth and nose with a tissue when coughing or sneezing or use the inside of the individual's elbow. Throw used tissues in the trash and immediately wash hands with soap and water for at least 20 seconds. If soap and water are not available, use hand sanitizer containing at least 60% alcohol.
- Clean AND disinfect frequently touched objects and surfaces such as countertops, handrails, and doorknobs.

- Avoid using other employees' phones, or other work tools and equipment, when possible. If necessary, clean and disinfect them before and after use.
- Use foot operated trash containers with lids.

Social Distancing

- State Executive orders may state maintaining social distancing on snorkel vessels
- FAIR WIND CRUISES can reduce the number of passengers permitted on board to help maintain social distancing
- In some areas onboard the vessels, we can tape off sections of seats to help maintain social distancing.
- Holding areas used prior to boarding should allow for social distancing. FAIR WIND CRUISES will design a process to ensure guests stay separate while waiting to board the vessel. The process can include floor markings, outdoor distancing, increased boarding times, etc.
- Provide hand sanitizer for guests to use, including contactless hand sanitizing stations.
- Where possible, workstations should be staggered so employees avoid standing directly opposite one another or next to each other. Where six feet of separation is not possible, we will consider other options (e.g., face coverings) and increase the frequency of surface cleaning and sanitizing.
- Use on board vessel announcements and signage to request passengers adhere to social distancing.
- FAIR WIND CRUISES will thank passengers for their patience as company personnel work to ensure their safety.

Personal Protective Equipment

FAIR WIND CRUISES will ensure all employees are trained and have access to appropriate personal protective equipment (PPE) as needed. PPE includes but is not limited to disposable gloves, eye and face protection, and masks.

- Instruct crew members and other staff in the proper storage, use, and disposal of PPE.
- Wrong use or handling of PPE can increase the spread of disease.

Establish and implement policies and procedures for employees and passengers regarding the use of face coverings and personal protective equipment to reduce the risk of COVID-19 among employees and passengers:

- Vulnerable individuals should wear face coverings when at work. Vulnerable individuals are:
 - o Older individuals, 65 and older.
 - o Individuals with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring such therapy.

- Face coverings should be kept clean. Cloth face coverings can be machine washed.

Cleaning and Disinfecting

Fair Wind Cruises has a stringent vessel sanitation and disinfection regime. Particular attention is be paid to high-touch surfaces, common areas, and passenger spaces:

- Fair Wind Cruises has proper chemicals and PPE needed for cleaning and disinfecting various surfaces throughout the vessel, facility, and materials moved from shore to the vessel.
- Dirty surfaces will be cleaned with soap and water prior to disinfection. To disinfect, use products that meet EPA's criteria for use against SARS-CoV-2, the cause of COVID-19, and are appropriate for the surface.
- Proper pre and post cruise cleaning and disinfecting surfaces.
- Operating station cleaning - Wipe down the entire wheelhouse with a disinfecting cleaner including instruments, chairs, helm, consoles, radar control panels, VHF radios, binoculars, pens/pencils, etc.
- Cleaning/Disinfecting high touch areas throughout the day:
 - o Doorknobs, Door and Window Handles
 - o Faucet and Toilet Handles
 - o Gangway Railings
 - o Chair Armrests
 - o Tabletops
 - o Vessel Railings
 - o Any additional High Touch Areas you may have on your vessels
- After hours deep cleaning/disinfecting:
 - o Consider use of third-party cleaning company capable of disinfecting vessel surfaces
- Bar and Snack Bar Sanitation:
 - o Disinfecting of Food Preparation and Bar Surfaces before and after service
- Cleaning and disinfecting of material loaded aboard the vessel may be guided by current information from the New England Journal of Medicine dated March 17, 2020, which studied the persistence of COVID-19 virus on various materials:
 - o Cardboard 24 Hours
 - o Plastic 72 Hours
 - o Stainless Steel 48 Hours
 - o Copper 8 Hours

Note: Other materials were not tested. Use maximum persistence as guide
- Alternatively, material to be loaded on board the vessel can be placed in a warehouse or holding area until the virus is no longer viable (persistent).

Vessel/Facility Operations

Manage crew/employee rotation to minimize potential cross contamination:

- Stagger shifts for reporting to and departing from work.
- Consider dedicated crews on vessels.
- Have back up crews/replacement personnel available in the event crew members fall ill.
- Clear social distancing guidance given for crew. Congregating is discouraged.

Restrict personnel from the bridge when practicle.

- Some operating stations on smaller vessels are located within the passenger compartment. Establish perimeter 6 feet from the operator.

- Fair Wind Cruises has established reception areas in our outdoor yard and on the state pier where visitors check in.
- With the exception of passengers, personnel are limited to company personnel, law enforcement (local and Coast Guard), surveyors, tech reps, and medical
- Hand washing or hand sanitizing stations are available at the base of vessel gangways.

Working with local law enforcement partners, Fair Wind Cruises will develop contingency procedures for dealing with noncompliant individuals and groups.

Passenger/Public Interface

It is the nature of the domestic passenger vessel industry that there will be interaction between vessel crews and their passengers.

Commit to a safe working environment for crew/employees regarding passenger interface:

- Reduce Cash Handling between Guests and Employees.
 - Credit/Debit Card only at onboard POS systems.
 - Credit/Debit Card only at Ticket Booth/Kiosk.
 - Cash Tips still allowed onboard.
 - Fair Wind Cruises has reduced Ticket Exchanges between Guests and Employees.
 - Pre-purchased ticket sales go right to the boat and check in.
 - Public address systems - Issue microphones to tour guides/narrators to eliminate shared use.
 - Reposition or reroute ticket printers forward facing allowing customer to collect their own tickets, thus reducing contact.
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- Install Plexiglas barrier in front of cash register. Provide appropriate distance for the remaining bar counter, minimizing server-guest contact.

Improve communications with passengers and the public:

- Online
 - Company commitment to passengers – Good Personal Hygiene and Increased Sanitation practices have been implemented.
 - Passenger commitment to operator if you are sick – Stay Home!
- Vessel and Facility

- Signage posted regarding social distancing, wearing of masks, and location of hand sanitizer stations.
 - Public announcements regarding social distancing.
- Land Office
 - Signage posted about Credit/Debit cards only.
 - Signage posted about Staying Home if you are sick or displaying symptoms.
- Snack Bars/Bars
 - Signage posted about Credit/Debit cards only.
- Heads
 - Signage posted about Proper Hand Washing Techniques.